

Team Bath AS Management Committee Meeting Minutes

Thursday 27th March 2025

University of Bath STV

The Team Bath AS Committee	Apologies
Vincey Ho-Treasurer	Rob McFarland (RM) – Chair
Gina Fox-McFarland (GM) – Meet Co-Ordinator	Leah Clark (LC) – Workforce and Training Co-Ordinator
	Liam Willcox – Head of Swimming
	Jim Hordern (JH) – Swim Mark Officer
Victoria Naudi (VN) - Workforce and Training Co-Ordinator	Tim Babbage (TB) Open Meets Promoter
Nicky Slee (NS) – Communications Officer	Emma Lewis (EL) - Welfare Officer
Sarah Workman (SW) –Secretary	Claire Perkins (CP) Welfare officer
Cara Dowding (CD) – Performance Liaison officer	Sinead York (SY)-Para coordinator (interim)
	Rachel Lake (RL)-Aspire coordinator
	Nick Caller (NC) – Fundraising Officer

Agenda

1. Chair
2. Welcome and apologies
3. Last months minutes
4. Dragonfly Update-Extra coach support/blocks
5. Head of Swimming update-recruitment/ coaching cover
6. Treasurer update-unpaid fee
7. Welfare update
8. Competitions update- Income from last meet/ 14 meets/dates for 25/26
9. Workforce update
10. Risk assessor role
11. Fundraising-dentistry sponsorship
12. Land training- Equipment update
13. Comms
14. Committee recruitment
15. AOB
16. Date and time of next meeting.

Apologies from committee members unable to attend, any voting will be done online.

All agreed to last months minutes

- LW is planning coaching cover for the coming weeks for holiday
 - LW & KB to review coaching advert and put in motion to advertise
 - Dragonfly swimming, will also need extra coaching support.
 - Treasurer update- still awaiting change of names on bank. Multiple unpaid fees reminder emails sent ask GS on next steps
 - Welfare update- New DBS checker recruited ? cover dragonfly.
 - EL/CP to send email reminding parent they are not allowed poolside but they will see some committee members poolside.
 - Workforce- Need more TM due to some leaving, awaiting courses
 - Swim England doing monthly audits on OMS and will remove if any information out of date.
 - Risk assessor role hopefully sorted
 - Fundraising-Donation for para squad, need to arrange sponsorship photos
 - NS & KB met with Dentistry sponsorship and all positive awaiting more information.
 - Land training- Equipment arrived and cage just needs putting together.
 - Meets-TB to confirm L4 meet dates ASAP
 - Comms- approached by photography student and interested in para squad as project-sorting details.
 - Need to update website for swimpah to have link
 - Discussed media coverage over 15-20th April for London aquatics, VN & CD offered to help
 - Committee recruitment- RM,GM will be leaving the committee along with TB and NC , email to parents to ask for new volunteers and importance of filling all roles and everyone helping.
- Next meeting to be arranged.